



SHROPSHIRE

Fire and Rescue Service

<u>CONTENTS</u>	Page No
PURPOSE	1
STRATEGIC AIMS AND OBJECTIVES	1
ROLES, RESPONSIBILITIES AND REVIEW	1
INTRODUCTION	2
INITIAL TRAINING	2
ON STATION TRAINING	2
REFRESHER TRAINING/ ASSESSMENT	3
RECORDING SKILLS AND COMPETENCE	3
AUDIT AND REVIEW	3

**BRIGADE ORDER
TRAINING
NO. 3**

PART 3

**ROAD TRAFFIC
ACCIDENT
SKILLS TRAINING**

PART 3 – ROAD TRAFFIC ACCIDENT SKILLS TRAINING

PURPOSE

This Order outlines the method of Road Traffic Accident (RTA) training and assessment the Brigade adopts to ensure the health, safety and competence of its staff whilst attending Incidents involving road vehicles.

STRATEGIC AIMS AND OBJECTIVES

In strategic aim 3 we state that the Shropshire Fire and Rescue Service will secure the highest level of safety and welfare for all staff by providing effective supervision, training, equipment and systems of work.

Our corporate aim is to ensure that all employees are competent and able to perform their role.

ROLES, RESPONSIBILITIES AND REVIEW

The **Deputy Chief Fire Officer** is responsible for ensuring this Order is implemented across the Brigade.

The **Training Delivery Manager** will be responsible for the day to day operation of the Order.

The **Training Delivery Manager** will review this Order annually in *May* and as and when organisational change takes place.

INTRODUCTION

The Brigade has a duty to save life and prevent further injury to members of the public which includes dealing with road traffic accidents. In order to achieve this, the Brigade must maintain the health, safety and welfare of its staff and the staff of other emergency services at the scene.

This order outlines how Shropshire Fire and Rescue Service train and assess its staff in the skills necessary to deal safely and effectively with Road Traffic Accidents.

INITIAL TRAINING

As part of their initial recruit course all wholetime recruit firefighters will receive instruction on RTA rescue techniques as well as the use of specialist equipment associated with RTA rescues. Instruction on any equipment or techniques specific to Shropshire Fire and Rescue Service will be addressed by the Training Centre as part of a recruit induction course on return to brigade.

Wholetime firefighters who transfer from other brigades will be assessed to determine potential differences in equipment and procedures and will be similarly updated on an induction course.

All retained recruit firefighters will receive instruction on RTA procedures and equipment as part of their recruit course. Details of the course are set out in **Brigade Order Training No 3 Part 2 Retained Firefighter Recruit Training**.

ON STATION TRAINING

RTA training forms part of the Annual Continuation Training Programme. Watch/Station Commanders are required to provide staff with sufficient training opportunities to maintain competence as outlined in the Individual Development Records. Information on all aspects of Road Traffic Accident work is set out in **Brigade Order Training No 3 Specific Training** and the Brigade “R.T.A. Assessment Student Handbook”.

The Brigade has provided a number of strategically located, designated RTA compounds throughout the county. In addition Watch/Station Commanders may use alternative venues providing a suitable risk assessment has been carried out.

REFRESHER TRAINING/ASSESSMENT

As part of the modular training system all operational watch-based staff and retained personnel attend a one-day RTA assessment once in every period of three years.

The greatest opportunity for learning also comes from debriefs that follow RTA incidents where staff can discuss what skills they had to use and any skills that required improvement.

RECORDING SKILLS AND COMPETENCE

Records of all continuation training, attendance at RTA incidents as well as training on centrally run course will be maintained in the Individual Development Record.

AUDIT AND REVIEW

Watch/Station Commanders, Incident Commanders and performance review staff will regularly monitor skills of staff at operational incidents and during drills/exercises.

Staff will reflect on personal performance during debriefs of operational incidents and request further training or practice from their Watch/Station Commanders as required.

Training staff will provide guidance on core skills at organised debriefs as and when requested.