

**Minutes of the Meeting of  
Shropshire and Wrekin Fire and Rescue Authority  
Strategy and Resources Committee  
held in the Oak Room at Headquarters, Shrewsbury  
on Thursday, 16 July 2015 at 2.00 pm**

## **Present**

### **Members**

Councillors Mrs Barrow, Carter, Roberts (Chair), Turley, West and Wynn

### **Officers**

Chief Fire Officer, Deputy Chief Fire Officer, Assistant Chief Fire Officer, Head of Finance, Corporate Support Manager and Planning and Performance Manager

## **1 Apologies for Absence**

Councillor Hartin had given his apologies for absence.

## **2 Disclosable Pecuniary Interests**

The Chair reminded Members that they must not participate in the discussion of, or voting on, any matter, in which they had a Disclosable Pecuniary Interest, and that they should leave the room prior to the commencement of the debate on that matter.

No Member declared a Disclosable Pecuniary Interest.

## **3 Minutes**

The Committee received the minutes of the Strategy and Resources Committee meeting, held on 1 April 2015.

It was not possible to agree the minutes of the Strategy and Resources Committee meeting, held on 1 April 2015, as only three Members, who had attended that meeting, were present at this meeting. The quorum for Committee meetings is four. The Corporate Support Manager advised that she would make arrangements to ensure that the minutes could be agreed and signed at the September meeting of the Committee.

## **4 Public Questions**

No questions, statements or petitions had been received from members of the public.

## 5 Committee Constitution and Training

This report brought the latest version of the Committee's constitution to the notice of its Members. It also asked Members to consider what training, if any, they wished to receive in order for them to fulfil their role on the Committee.

Councillors Turley and Wynn, as new Members to the Committee, indicated that they would appreciate some training. The Corporate Support Manager replied that she would liaise with the Assistant Chief Fire Officer to arrange appropriate training, which could be offered to all Members.

It was proposed by Councillor West, seconded by Councillor Mrs Barrow and

**Resolved** that the Committee:

- a) Note the constitution of the Strategy and Resources Committee (attached as an appendix to the report); and
- b) Agree that the Assistant Chief Fire Officer and Corporate Support Manager organise appropriate training for new Members of the Committee

## 6 Corporate Risk Management Summary

This report was the latest of the regular risk management summary reports to the Strategy and Resources Committee. The progress reported related to that achieved since the last Committee update in February 2015.

The Planning, Performance and Communications Manager gave details of the new risk, relating to the mobile data terminals, which had been added to the Corporate Risk Register. A new document management system was to be introduced, which would simplify the current process. As this risk related to the Fire Authority's statutory duties, it was felt that it was of sufficient importance to be included on the Corporate Risk Register.

It was proposed by Councillor West, seconded by Councillor Carter and

**Resolved** that the Committee note the contents of the report

## 7 Capital Update on Activity and Finance

This report provided an overview of all of the capital schemes within the Service and their current status.

In response to a question from Councillor West, the Planning, Performance and Communications Manager reported that work on the video conferencing system would commence in September and was likely to be up and running in early autumn.

It was proposed by Councillor West, seconded by Councillor Mrs Barrow and

**Resolved** that the Committee note the progress so far on current schemes

## 8 Local Government Act 1972

It was proposed by Councillor West, seconded by Councillor Carter and

**Resolved** that the public and press be excluded for the following agenda item on the grounds that it involved the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12A to the Act, by virtue of paragraph 3

## 9 Capital Update on Activity and Finance (Paragraph 3)

The Committee received Appendix B to report 7 – Capital Update on Activity and Finance, which was to be considered in closed session as it contained exempt information.

It was proposed by Councillor Carter, seconded by Councillor Mrs Barrow and

**Resolved** that the Committee note exempt Appendix B to report 7

The meeting closed at 2.11 pm.

These minutes were agreed by the Strategy and Resources Committee and signed as a correct record by the:

**Chair**.....

on

**Date**.....