

Firefighter Pension Board Work Plan 2016

	Action	Who is responsible	Completion Date
1	Accept terms of reference agreed by Fire Authority	Pension Board	March 2016
2	Approve Schedule of Meetings for 2016	Pension Board, assisted by HR Manager	March 2016
3	Receive and review Pension Board training delivered	Pension Board	March 2016
4	Agree annual work plan	Pension Board	March 2016
5	Create, maintain and monitor a risk register	Pension Board, assisted by Assistant Chief Fire Officer, HR Manager and Development Officer	March and October 2016
6	Complete individual training needs analysis	Pension Board, assisted by Development Officer	31 May 2016
7	Receive a report, detailing any cases referred to Pension Ombudsman	Assistant Chief Fire Officer	October 2016