

Forthcoming Corporate and Service Plans

Report of the Chief Fire Officer

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1 Purpose of Report

This report sets out proposals for the annual Service Plan 2015-16 and the Fire Authority's Medium Term Corporate Plan (MTCP) 2015-2020

2 Recommendations

The Fire Authority is asked to:

- a) Agree the proposed format and contents of the Service Plan 2015-16;
- b) Delegate authority to the Chief Fire Officer, in consultation with the Chair of the Fire Authority, to agree the final wording and layout of the Service Plan;
- c) Delegate the setting of the Public Value measures to its Strategy and Resources Committee in March;
- d) Agree the proposed format and structure of the MTCP 2015-2020; and,
- e) Task officers with updating the MTCP to be presented to the Fire Authority in April.

3 Background

The MTCP sets out the five-year strategy of the Fire Authority and is supported by an annual Service Plan, which provides an overview of Service activity over the coming year and the Public Value performance targets for 2015/16.

In recent years the Fire Authority has sought to simplify and streamline the content and format of both Plans and last year the annual Service Plan was trimmed and refreshed.

4 Annual Service Plan 2015-16

It is proposed that the format from last year is retained and contains:

- Introduction;
- Purpose;
- Four Strategic Aims;
- Public Value Measures;
- Core Values; and
- Service Priorities.

Officers are currently considering the vision, aims and performance measures in the context of plans for the coming five years and, if any changes are necessary, they will be put forward for approval prior to publication.

5 Assimilating Plans

As the Service approached the end of the 2011 to 2015 Public Value sequence of activities a consultation process under Integrated Risk Management Planning (IRMP) commenced. The objective of the consultation was to define the changes, which the Authority will focus on for the period 2015 to 2020. This has resulted in the programme of activity proposed.

Officers have also been working on delivery of a Service Transformation Programme (STP) with activities, which commenced in 2012-13 and remain ongoing until 2017.

In light of the decision to streamline documentation and to reduce duplication, officers propose a new format for the MTCP 2015-2020. This will ensure that Financial Planning, the IRMP Action Plan and STP are brought together into one document with distinct sections and a single Plan containing all activity for the period 2015-2020.

It is hoped this will create a more accessible document where the full context which defines the plans is visible. In taking a common approach to a five-year timeframe for risk management and STP activities officers aim to improve their ability to plan and sequence activities and resources to maximise potential benefit.

6 Proposed MTCP 2015-20 Format

It is proposed that the MTCP 2015-2020 takes the following structure:

- Foreword / Introduction from the Chair and Chief Fire Officer
- Context, aims and objectives
- Financial Plan
- Service Transformation Programme
- Integrated Risk Management Planning
- Plan of Action 2015-2020
- Glossary

7 Financial Implications

There are no financial implications arising from this report.

8 Legal Comment

There are no legal implications arising from this report.

9 Initial Impact Assessment

This report contains merely statements of fact / historical data. An Initial Impact Assessment is not, therefore, required.

10 Equality Impact Assessment

There are no equality or diversity implications arising from this report. An Equality Impact Assessment is not, therefore, required.

11 Appendices

There are no appendices attached to this report.

12 Background Papers

There are no background papers associated with this report.