

## Appendix B – Efficiencies Summary

Team	Efficiency	Current	Future
Admin Support	Door systems – currently three but preferred system would work using mobile phones, savings costs of fobs		√
Admin Support	Letter opening machine – no longer used, contract to be cancelled	√	
Admin Support	CFRMIS letters – now sent electronically, saving on paper, printing and postage	√	
Admin Support	Station post – no longer sent by Royal Mail, delivered by Tech Services. Savings on Pink	√	
Admin Support	Printing – no longer producing IPDR packs, log books, FB forms	√	
Exec Support	Driving license checks – move to a new provider with a cheaper and more comprehensive check	√	
Exec Support	Meeting packs – officers have moved to digital packs, plan to replicate with Authority members	√	
Exec Support	Hotels and hospitality – more efficient ordering and booking for events and conferences	√	
EDI	Voices groups – initiatives are created, and events held in house	√	
EDI	Read and Write – system was networked, saving individual licences	√	
Development	CPG process instead of external assessment – savings in venue, actors, accommodation, travel	√	
Development	Virtual training delivery – savings in travel and subsistence	√	
Development	Level 7 development for managers – change in offering	√	
RTC Training	Renegotiation of scrap vehicle supply		
RTC Training	Scrap vehicles – reduction in number required of 25% per year, due to collaboration and improved use of resources. Training quality to be monitored	√	
Development - XVR	Incident command courses – now being delivered on a peripatetic basis, saving travel and subsistence costs	√	
Driver Training	4x4 courses – joint arrangement with local college will widen access across depts and reduce site costs		√
Driver Training	Driving courses – instructors upskilled to deliver a wider range of training, reducing outsourcing costs	√	
Rope Rescue Training	Instructor training – upskilled to SWAHI rather than RROI as skills already exist at this level.	√	

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Transport within Training	Transport – internal resources now available rather than outsourcing	√	
Water Rescue Training	Instructor training – upskilled to SRTA rather than SRTI as skills already exist at this level	√	
Water Rescue Training	Venues – more free local sites have been utilized, saving in venue costs and travel	√	
Training	Resources – free provision of pallets	√	
Training	Establishment of decontamination area		
Training	Fire helmets – repurposing old helmets for BA courses, prolongs life of new helmets		
Training	Maintenance of changeable layouts in cold side – rebuilding of stud walls no longer required		
Training	Temp monitoring system – old unit repurposed to avoid investment in new system		
Workshops	Oil change frequencies – reduced on low mileage appliances and low use operational equipment	√	
Workshops	Parts replacement – reduced in some cases to biannual, tied in with oil change	√	
Workshops	Tyres – joint procurement with neighbouring authority has held prices at historic levels	√	
Workshops	Low priority defect attendance – now logged on fleet management system and attended to alongside the service. Savings in travel time	√	
Facilities - Property	Utilities – electricity and gas already at low prices with WME. Environmental improvements (insulation, double glazing, solar panels, heat sources pumps) will lower use going forward	√	
Facilities - Property	Grounds – removal of flower beds and replacing with wildflower areas – reduction in maintenance	√	
Facilities - Property	Contractors – more efficient use of contractors whilst on site, completing multiple jobs	√	
Equipment & Uniform	Uniform issue – new process for requesting kit – challenges entitlement	√	
Equipment & Uniform	Equipment replenishment – proactive approach to replacing on call equipment so that truck not taken off run	√	
Equipment & Uniform	BA – connectors are changed during upgrades with a saving in labour costs	√	
Equipment & Uniform	Replacement firekit – issue of rescue jackets will reduce maintenance costs	√	
Service Delivery - Protection	Virtual audit assessments – trialing of level 3 assessment after review with FSC of course content. Reduction in staff costs		√

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Service Delivery - Protection	Fire Engineer – possible income generation with use of this post for external consultancy work		√
Service Delivery - Prevention	Volunteers – use of volunteers for prevention work increases service delivery at minimal additional costs	√	
Service Delivery - Response	Internal transfers – reduced initial training costs – recruits completing an apprenticeship course at a much reduced rate	√	