

Strategy and Resources Committee Terms of Reference

Report of the Chief Fire Officer

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1 Purpose of Report

This report proposes amendments to the Terms of Reference of the Strategy and Resources Committee for consideration and recommendation to the Fire Authority, following the annual review conducted by officers.

2 Recommendations

The Strategy and Resources Committee is asked to consider the proposed amendments to its Terms of Reference, set out at section 4 of this report, and make any recommendations for changes, as appropriate, to the Fire Authority.

3 Background

The Strategy and Resources Committee reviews its Terms of Reference annually and this action is included in the Committee's Work Plan for June 2013. The Committee is, therefore, asked to consider the amendments proposed by officers, which are set out in section 4, and make recommendations, as appropriate, to the Fire Authority. The current Terms of Reference are attached as an appendix to this report.

4 Proposed Amendments

Following the review by officers the amendments to the Committee's Terms of Reference, shown on the next page, are proposed.

Over the years additions and amendments have been made, which have resulted in a somewhat disjointed list of responsibilities. Officers have, therefore, re-arranged the list so that there is now a more logical flow. To avoid confusing mark up these changes have not, however, been shown in the Appendix. Only additions, amendments and deletions are shown (the former in bold italics and the latter struck through).

Amend

~~'To consider any recommendations emanating from the Public Value Process~~ ***in relation to changes of service 2020 and Integrated Risk Management Planning Process'***

This brings the wording into line with the latest process.

~~'To consider the structure of the Medium Term Corporate Plan, provide feedback on the draft Plan and make recommendations to the Authority~~ ***To receive, comment upon, and note the Medium Term Corporate Plan'***

The structure of this document has been established for some time but officers are regularly updating the content in line with changing circumstances.

- ~~• 'Provisions, reserves and funds~~
- ***Robustness of the budget and adequacy of provisions, reserves and funds'***

~~'To consider the adequacy of provisions and reserves and the robustness of the budget and make recommendations to the Authority'~~

This avoids duplication.

~~'To receive and consider any exemptions agreed by the Chief Fire officer and Treasurer in consultation with the Chair of the Fire Authority under the Authority's Standing Orders relating to Contracts and advise as appropriate'~~

This reflects the process outlined in Standing Orders relating to Contracts.

~~'To review and agree the role descriptions of the Committee's Chair and Vice-Chair and make recommendations to the Authority regarding amendments'~~

At its meeting in April the Fire Authority agreed that more powers be delegated to its Committees, hence the proposal that the Committee itself agree the role descriptions for its Chair and Vice-Chair

Delete

~~'To consider and comment upon Authority Public Value measures'~~

This duplicates:

~~'To review Authority Public Value measures annually for recommendation to the Authority'~~

5 Financial Implications

There are no direct financial implications resulting from this report. There may, however, be financial implications associated with some of the responsibilities listed, for which individual reports will be brought to the Committee as necessary, detailing those specific implications.

6 Legal Comment

Any proposed changes to the Committee's Terms of Reference must be approved at a meeting of the full Fire Authority.

8 Appendix

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9 Background Papers

There are no background papers associated with this report.

10 Impact Assessment

An Initial Impact Assessment has been completed for this report.