

## Strategy and Resources Committee

### Quorum - 4

### Members – 7

Joyce Barrow (Conservative)  
Nigel Hartin (Liberal Democrat)  
David Minnery (Conservative)  
Gilly Reynolds (Labour)  
John Thompson (Labour)  
Stuart West (Conservative)  
Vacancy (Conservative)

Members of the Fire Authority's Audit and Performance Management Committee are precluded from sitting on the Strategy and Resources Committee and vice versa.

### Meeting Dates

#### 2013

24 January 2013  
14 March 2013  
20 June 2013  
7 November 2013

All meetings take place at 2.00 pm at Service Headquarters, unless otherwise advised.

### Terms of Reference

To consider and make recommendations to the Authority on its strategic direction

To consider any recommendations *in relation to changes of service* emanating from the ~~Public value Process~~ **Integrated Risk Management Planning Process**

~~To consider the structure of the Medium Term Corporate Plan, provide feedback on the draft Plan and make recommendations to the Authority~~

**To receive, comment upon, and note the Medium Term Corporate Plan**

To consider and recommend to the Authority an annual financial planning strategy

To review forward revenue and capital budgets for consideration by the Authority, including considering reports from officers, and make recommendations to the Authority on:

- Base budget and committed change
- Pay and prices assumptions
- Efficiencies
- Service developments
- Capital programme
- ~~Provisions, reserves and funds~~
- **Robustness of the budget and adequacy of provisions, reserves and funds**

~~To consider the adequacy of provisions and reserves and the robustness of the budget and make recommendations to the Authority~~

To consider revisions to the revenue budget and final budget plan and finalise a revenue budget proposal for consideration by the Authority

To consider and propose the three-year capital programmes, Prudential Guidelines, including Treasury Management Strategy Statement, Investment Strategy and Policy on Minimum Revenue Provision for recommendation to the Authority and to monitor performance in accordance with those Guidelines, Statements, Strategies and Policies

To oversee, review, and make recommendations to the Authority on, the management of all financial and physical resources

To ensure that the financial management of the Fire Authority is adequate and effective and includes a sound system of internal control and arrangements for the management of risk

To monitor budgeting and financial performance, consider any actions proposed by officers and make recommendations to the Authority, where appropriate, including reporting any virements to the Authority for approval

To review, agree and make recommendations to the Fire Authority on the Annual Statement of Assurance required by Government

To consider national, regional and local procurement strategies

To receive and consider **reports on any exemptions agreed by the Chief Fire officer and Treasurer in consultation with the Chair of the Fire Authority** under the Authority's Standing Orders relating to Contracts and advise as appropriate

To consider value for money issues

To review Authority Public Value measures annually for recommendation to the Authority

~~To consider and comment upon Authority Public Value measures~~

To receive reports on any financial implications of decisions made by the Authority's Pensions Panel

To submit an Annual Report on the work of the Committee to the Authority

To review the Terms of Reference of the Committee as required or at least annually and make recommendations to the Authority regarding amendments

To review **and agree** the role descriptions of the Committee's Chair and Vice-Chair ~~and make recommendations to the Authority regarding amendments~~

To approve the Committee's annual work plan

To investigate and report upon any other matter specifically referred to the Committee by the Authority

To ensure the provision of appropriate training and development to ensure that all Members of the Committee are able to discharge their responsibilities