

## Shropshire and Wrekin Fire and Rescue Authority

### Role Description Member of Strategic Risk and Planning Members' Working Group

<b>Office:</b>	Member of Strategic Risk and Planning Members' Working Group
<b>Allowance:</b>	Special responsibility allowance of £1,000 per annum in addition to basic allowance of £2,658 per annum
<b>Responsible To:</b>	Shropshire and Wrekin Fire and Rescue Authority

#### Purpose of Role

The overall purpose of the role of the office holder is:

- To participate in the Strategic Risk and Planning Members' Working Group of the Fire Authority
- To attend, and present at, consultation meetings

#### Main Responsibilities

The main responsibilities of the office holder are:

- To attend meetings of the Strategic Risk and Planning Members' Working Group
- To consider ways to deliver financial efficiencies identified by the Strategy and Resources Committee
- To consider strategic planning, Public Value and Integrated Risk Management Planning issues, ensuring that Equality and Diversity, Public Value and IRMP criteria are taken into account

- To work with the Chief Fire Officer and other officers to ensure that the Fire Authority's Strategic Risk and Action Plans are developed, updated and implemented in accordance with relevant guidance
- To review and monitor existing strategic planning, Public Value and Integrated Risk Management Planning strategies
- To participate in the extensive consultation exercise, which emanates from the strategic planning and Integrated Risk Management Planning processes and attend a minimum of six consultation events per year
- To attend such other committees, panels, working groups relating to the work of the Strategic Risk and Planning Members' Working Group as required
- To represent the Strategic Risk and Planning Members' Working Group and the Fire Authority in a positive and professional manner
- To undertake, in addition, all of the duties specified in the Member's role description

### **Accountability**

The tasks and duties outlined in this role description relate to the political or Member level activities of the Fire Authority.

Accountability for Members' performance is through the political and electoral process.

The tasks outlined are without prejudice to the separate duties and responsibilities exercised by the officers of the Fire Authority, for which they are accountable as employees of the Fire Authority as a whole.

Whilst performing this role the Chair must have regard to the Fire Authority's Protocol on Member / Officer Relations, which can be found in Section 14 of the Authority Handbook.