

Shropshire and Wrekin Fire and Rescue Authority

Role Description Vice-Chair of Standards Committee

Office:	Vice-Chair of Standards Committee
Allowance:	None
Responsible to:	Shropshire and Wrekin Fire and Rescue Authority

~~This Role Description should be read in conjunction with the Role Description and Person Specification for a Non-Elected, Independent Member of the Fire Authority's Standards Committee.~~

Officer Holder

~~The Vice-Chair of the Standards Committee must be a Non-Elected, independent Member of that Committee.~~

Purpose of Role

The overall purpose of the role of the office holder is:

- To deputise for the Chair of the Standards Committee, as required; and
- To support and assist the Chair of the Committee in providing leadership in matters concerning that Committee.

Main Responsibilities

The main responsibilities of the office holder are:

- To assist the Chair in working closely with the Chief Fire Officer, ~~and the Chair of the Fire Authority~~ **and Monitoring Officer** in order to promote and maintain a high standard of conduct by Members
- To assist and support the Chair in maintaining the integrity of the Fire Authority's Standards Committee

- To represent the Fire Authority and its policies to the media in a positive and professional manner
- To chair meetings of the Standards Committee, including attendance at pre-meeting briefings, as required in the absence, or inability to act, of the Chair
- ~~To undertake, in addition, all of the duties specified in the Role Description of a Non-Elected, Independent Member of the Fire Authority's Standards Committee~~

Accountability

The responsibilities outlined in this role description relate to the Member level activities of the Fire Authority.

The responsibilities outlined are without prejudice to the separate duties and responsibilities exercised by officers of the Fire Authority, for which they are accountable as employees of the Fire Authority as a whole.

When carrying out this role the Chair must have regard to the Fire Authority's Protocol on Member / Officer Relations, which can be found in Section ~~14~~ 15 of the Authority Handbook.