

Shropshire and Wrekin Fire Authority
Audit and Performance Management Committee
Meeting at Brigade Headquarters, Shrewsbury
on Thursday, 18 February 2010 at 2.00 pm

Agenda

- 1 Apologies for Absence**
No apologies for absence have been received.
- 2 Declarations of Interest**
Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting room before any item, in which they have a prejudicial interest, is discussed.
- 3 Non-Exempt Minutes**
Members are asked to agree the non-exempt minutes of the Audit and Performance Management Committee meeting, held on 26 November 2009, and that they be signed by the Chair as a correct record. Attached marked **3 For decision**
- 4 Public Questions**
Members are asked to receive any questions, statements or petitions, of which notice has been received, from members of the public.
- 5 Audit and Performance Management Committee Work Plan 2010-11**
This report puts forward a 2010 / 2011 Work Plan for the Audit and Performance Management Committee for consideration and approval by Members. Attached marked **5. For decision**
- 6 Audit Commission Progress Report February 2010**
This paper provides the Audit and Performance Management Committee with a report on the Audit Commission's progress in delivering its responsibilities as the Authority's external auditor. Attached marked **6. For information**
- 7 International Financial Accounting Standards**
This report informs the Committee about the introduction of International Financial Reporting Standards, and the change in financial reporting from UK Generally Accepted Accounting Practice. Attached marked **7 For information**

8 Internal Audit – 2010/11 Audit Plan and Progress Report on 2009/10

This report seeks the Committee's confirmation of the 2010/11 Internal Audit Plan, and reports progress on the 2009/10 Plan. Attached marked **8**
For decision

9 Risk Management Group Internal Audit Progress Monitoring Report

This report provides Members with an update on the monitoring of recommendations made by Internal Audit, which is undertaken by the Risk Management Group. It specifically covers details about the progress made against outstanding recommendations. Attached marked **9**. **For information**

10 Annual Governance Statement

10a Timetable

This report informs Members of the process, which will be put in place to ensure that the Fire Authority's Annual Governance Statement is ready for inclusion in the Final Accounts for 2009/10. Attached marked **10a**
For decision

10b Improvement Plan 2009/10

This report summarises the progress made to date against the improvements contained in the Annual Governance Statement Improvement Plan 2009/10. Attached marked **10b**. **For information**

11a Anti-Fraud and Corruption Strategy

This report requests Members to recommend that the Fire Authority adopt the Anti-Fraud and Corruption Strategy, following the annual review conducted by officers. Attached marked **11a**. **For decision**

11b Reporting of Illegality and Malpractice

In November 2009 officers reviewed and updated the Service's Brigade Order on the Reporting of Illegality and Malpractice (Whistle Blowing). A copy of the Brigade Order is attached marked **11b** for Members' reaffirmation.
For decision

12 Equality and Diversity Steering Group Summary Report

This report provides the Audit and Performance Management Committee with a summary of the work of the Equality and Diversity Steering Group, attached marked **12**. **For information**

13 Progress on the Corporate Equality Action Plan

This purpose of this report is to update Members on the progress of actions identified within the Single Equality Action Plan which is being monitored through the Directorate Business Plans. The Single Equality Action Plan replaces the earlier Corporate Equality Action Plan. Attached marked **13**.
For information

- 14 Performance Assessment – Key Performance Indicators 2009/10**
This report informs Members of the score, which would be attributed to this Authority for the Key Performance Indicators element of the performance assessment 2009/10, based on current performance, if assessed.
Attached marked **14. For information**
- 15 Performance against Best Value Performance Indicators April to December 2009**
This report informs Members of the Brigade's performance against nationally prescribed Best Value Performance Indicators for the period 1 April 2009 to 31 December 2009. Attached marked **15. For information**
- 16 Retained Duty System Performance Monitoring**
This report provides information regarding the ongoing performance of the Retained Duty System in Shropshire. Attached marked **16. For information**
- 17 Summary of Progress within the Improvement Priorities for 2009/10**
This report demonstrates to Members progress on the Fire Authority's Improvement Priorities for 2009/10. Attached marked **17. For information**
- 18 Local Government Act 1972**
Members are asked to consider a resolution under the Local Government Act 1972 that the public and press be excluded for the following agenda item on the grounds that it involves the likely disclosure of information, which the Government has directed should, for the time being, be kept confidential.
- 19 Exempt Minutes (Confidential)**
Members are asked to agree the exempt minutes of the Audit and Performance Management Committee meeting, held on 26 November 2009, and that they be signed by the Chair as a correct record.
Attached marked **19. For decision**