

Shropshire and Wrekin Fire and Rescue Authority
Audit and Performance Management Committee Meeting
on Thursday, 12 March 2009 at 5.00 pm
at Headquarters, Shrewsbury

Agenda

1 Appointment of Vice-Chair

To appoint a Vice-Chair following the resignation of Councillor Lt Col Allen, the previous Vice-Chair, from the Fire Authority.

2 Apologies for Absence

3 Declarations of Interest

Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting before any item, in which they have a prejudicial interest, is discussed.

4 Minutes

Members are asked to agree the minutes of the meeting of the Audit and Performance Management Committee, held on 27 November 2008, and that they are signed as a correct record. Attached marked **4. For decision**

5 Public Questions

To receive any questions, statements or petitions, of which notice has been received, from members of the public.

6 External Audit Matters

The External Auditors will be present at the meeting to discuss the 2008/09 Audit Plan and Fee together with other issues. Any relevant documents will be tabled to the meeting. **For information**

7 Internal Audit - 2009/10 Audit Plan and Progress Report on 2008/09

This report seeks the Committee's confirmation of the 2009/10 Internal Audit Plan, and reports progress on the 2008/09 Plan. Attached marked **7. For decision**

8 Audit Committee Training

This report seeks the Committee's views on the training session carried out on 11 February 2009 covering the role of the Audit Committee. The Committee is also asked how they would like training to be continued. Attached marked **8. For decision**

9 Committee Constitution

This report proposes amendments to the constitution for the Audit and Performance Management Committee, following a review by officers, for recommendation to the Fire Authority. Attached marked **9. For decision**

10 Audit and Performance Management Committee Work Plan 2009-10

This report seeks to establish a Work Plan for the Audit and Performance Management Committee for the year April 2009 to March 2010. Attached marked **10. For decision**

11 Fire and Rescue Performance Assessment 2007/08 – Overview and Outcomes

This report provides Members with a summary overview of the Fire and Rescue Performance Assessment 2007/08 (introduced by the Audit Commission in 2006), together with the recently published performance results in respect of this and other English Fire and Rescue Authorities. Attached marked **11. For information**

12 Performance Assessment – Key Performance Indicators

This report informs Members of the expected score attributed to this Authority for the Key Performance Indicator element of the performance assessment 2007/08, and predicted outturn based on the current performance of the Key Performance Indicators 2008/09. Attached marked **12. For information**

13 Performance against Best Value Performance Indicators April to December 2008

This report informs Members of the Brigade's performance against nationally prescribed Best Value Performance Indicators for the period 1 April 2008 to 31 December 2008. Attached marked **13. For information**

14 Retained Duty System Performance Monitoring

This report provides information regarding the ongoing performance of the Retained Duty System in Shropshire. Attached marked **14. For information**

15 Summary of Progress within the Improvement Priorities and Core Business for 2008/09

The purpose of this report is to report progress by exception within the Improvement Priorities Programme for 2008/09 and receive a presentation on the Core Business identified under the Core Value area People. Attached marked **15. For information**

16 Progress on the Corporate Equality Action Plan

This purpose of this report is to update Members on the progress of the actions identified within the Corporate Equality Action Plan which are being monitored through the Directorate Business Plans. Attached marked **16. For information**

17 Financial Benchmarking – CIPFA Statistics

This report advises Members of an analysis of Fire and Rescue Authorities financial statistics, comments on their value, and seeks guidance over further investigations that might prove helpful. Attached marked **17. For decision**

18 Annual Governance Statement Improvement Plan 2008/09 – Closure Report

This report informs Members that the Fire Authority's current 'Annual Governance Statement Improvement Plan' is being brought to a close, providing a summary of the improvements that have been made to the Authority's control systems as a consequence. It also highlights the need for those pieces of work that remain uncompleted to be included in the new Improvement Plan that will be created as a result of the Statement on Accounts in July 2009. Attached marked **18. For information**

19 Timetable for Annual Governance Statement

This report informs members of the process that will be put in place to ensure the Authority's Annual Governance Statement is ready for inclusion in the Final Accounts for 2008/09. Attached marked **19. For decision**

20 Local Government Act 1972

To consider a resolution that the public be excluded from the meeting for item 21 on the grounds that it involves the likely disclosure of information, which the Government has directed should, for the time being, be kept confidential

21 Confidential Minutes

Members are asked to agree the confidential minutes of the meeting of the Audit and Performance Management Committee, held on 27 November 2008, and that they are signed as a correct record. Attached marked **21. For decision**