

# Shropshire and Wrekin Fire and Rescue Authority

## Meeting to be held on Wednesday, 18 July 2012, at 2.00 pm, at Headquarters, Shrewsbury

### Agenda

#### **1 Election of Chair**

Members are asked to elect a Chair for the ensuing year.

#### **2 Appointment of Vice-Chair**

Members are asked to appoint a Vice-Chair for the ensuing year.

#### **3a Presentation and Vote of Thanks**

There will be a formal presentation to Councillor Picken in recognition of his long service to the Fire Authority. In addition there will be a vote of thanks to Mr Tebbutt and Mr Brereton, former Independent Members of the Standards Committee, and Telford & Wrekin Councillor Murray.

#### **3b Apologies for Absence**

#### **4 Declarations of Interest**

Members are reminded that they should declare any personal and / or prejudicial interests at this point and that they should leave the meeting room before any item, in which they have a prejudicial interest, is discussed.

#### **5 Minutes**

##### **For decision**

Members are asked to agree the non-exempt minutes, attached marked **5**, of the Fire Authority meeting, held on 25 April 2012, and that they be signed by the Chair as a correct record.

#### **6 Public Questions**

Members are asked to receive any questions, statements or petitions, of which notice has been received, from members of the public.

#### **7 Human Resources Committee Minutes**

##### **For information**

Members are asked to receive and note the non-exempt minutes of the Human Resources Committee meeting, held on 19 April 2012, which are attached marked **7**.

#### **8 Strategy and Resources Committee Minutes**

##### **For decision**

Members are asked to receive the minutes of the Strategy and Resources Committee meeting, held on 17 May 2012, attached marked **8**, and consider the recommendations at item 7.

A copy of the report, containing the recommendations to be considered at item 7 is attached marked **8a**.

## **9 Audit and Performance Management Committee Minutes**

### **For information**

Members are asked to receive and note the minutes of the Audit and Performance Management Committee meeting, held on 14 June 2012, which are attached marked **9**.

## **10 Confirmation of Code of Conduct and Standards Issues**

### **For decision**

This report, attached marked **10**, considers final arrangements for the new standards regime at the Authority in accordance with the provisions of the Localism Act 2011 and regulations made under it, which have come into force since this matter was last considered by the Authority on 13 February 2012.

## **11 Constitutional Issues**

### **11a Committee Composition and Allocation of Seats to Political Groups**

#### **For decision**

This report, attached marked **11a**, asks the Fire Authority to agree both the composition of its Committees and the allocations of seats on its committees to political groups.

### **11b**

#### **For decision**

This report, attached marked **11b**, asks the Fire Authority to confirm appointments to committees and to the Local Government Association Fire Services Commission and to review the constitution of its committees.

### **11c Member Champions**

#### **For decision**

This report, attached marked **11c**, examines the Fire Authority's Member Champion roles and asks Members to consider whether the roles as they currently stand should be abolished, with the exception of those for Equality and Diversity, and Risk Management and Audit. The report also asks whether ad hoc Member Champions should be established to promote, encourage, challenge and drive improvement on specific projects.

### **11d Review of Member Role Descriptions**

#### **For decision**

This report, attached marked **11d**, reviews the Fire Authority's Member Role Descriptions.

### **11e Review of Scheme of Delegation to Officers and of Standing Orders**

#### **For decision**

This report, attached marked **11e**, reviews the Fire Authority's Scheme of Delegation to Officers and Standing Orders and asks Members to consider and decide upon the amendments proposed.

In accordance with the Fire Authority's Standing Orders any amendments proposed will stand adjourned until the next meeting of the Fire Authority.

## **12 Statement of Accounts 2011/12**

### **For decision**

This report, **to follow** marked **12**, sets out the key revenue issues that have arisen from work on the Statement of Accounts 2011/12, and seeks specific approval for virements from the General Fund in 2012/13.

## **13 Annual Report**

### **For decision**

This report, attached marked **13**, asks Members to delegate approval of the Annual Report 2011/12 to the Audit and Performance Management Committee.

## **14 Public Value Review Update**

### **For information**

This report, attached marked **14**, sets out a summary of progress against the agreed outcomes, as set out within the Fire Authority's Public Value review undertaken in 2010.

## **15 2020 Strategic Planning Process: Summary Programme Plan**

### **For decision**

This report, attached marked **15**, sets out the summary programme plan for phase one of the Member-led, consolidated 2020 strategic planning process.

## **16 Fire and Rescue National Framework 2012 Update**

### **For information**

The Fire Authority's formal response to the Government's consultation exercise regarding the draft National Framework (presented to the Fire Authority in December 2011) was submitted in February 2012. The Framework has received mixed reviews from the Fire and Rescue community and, as yet, no final document has been released by the Government. Current indications suggest that the final Framework will be issued in late July. Upon receipt of the final Framework a full impact assessment will be undertaken and presented to Members.

## **17 Partnership Working**

### **For information**

This report, attached marked **17**, provides Members with an overview of the partnership working being undertaken by the Fire Authority and Shropshire Fire and Rescue Service (the Service).

## **18 Fire Control Project Update**

### **For information**

Following the announcement of the allocation of Government funding to support the upgrade of fire control room arrangements, a formal Memorandum of Understanding (MoU) has been entered into with Hereford and Worcester Fire and Rescue Authority. The MoU signifies the ratification by both Fire Authorities to work towards the creation of a single resilient command and control function operated from two remote locations (Shrewsbury and Worcester). Regular progress reports will be presented to Members at Fire Authority meetings.

## **19 Corporate Risk Management Summary**

### **For information**

This report, attached marked **19**, informs Members about the corporate level risk management work that has been undertaken during the previous twelve months, as well as summarising the risk environment, in which the Service is currently operating.

## **20 Local Government Act 1972**

### **For decision**

Members are asked to consider a resolution under section 100A(4) of the Local Government Act 1972 that the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12(A) to the Act, by virtue of Paragraphs 3 and 4.

## **21 Exempt Minutes (Paragraphs 3 and 4)**

### **For decision**

Members are asked to agree the exempt minutes, attached marked **21**, of the Fire Authority meeting, held on 25 April 2012, and that they be signed by the Chair as a correct record.

## **22 Human Resources Committee Exempt Minutes (Paragraph 3)**

### **For information**

Members are asked to receive and note the exempt minutes, attached marked **22**, of the Human Resources Committee meeting, held on 19 April 2012.

Please note that details of complaints made about, and compliments received by, Shropshire Fire and Rescue Service are available at every meeting of the Fire Authority for Members to peruse. Please ask Lynn Ince if you would like to look at them.

Compliments and thank you letters can also be viewed on the Service's website on the following link:

<https://www.shropshirefire.gov.uk/about-sfrs/compliments>