

Shropshire and Wrekin Fire Authority
Meeting at Shropshire Education and Conference Centre,
Shrewsbury
at 2.00 pm on Wednesday, 21 July 2010

Agenda

Please note the venue for this meeting, a map for which is attached.

- 1 Election of Chair**
To elect a Chair for the ensuing year
- 2 Appointment of Vice-Chair**
To appoint a Vice-Chair for the ensuing year
- 3 Apologies for Absence and Welcome to New Members**
To receive apologies for absence and welcome Councillors Mrs Blundell, Dixon and Eade, who have been appointed to the Authority by Telford & Wrekin Council
- 4 Declarations of Interest**
Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting room before any item, in which they have a prejudicial interest, is discussed.
- 5 Non-Exempt Minutes**
Members are asked to agree the minutes of the Fire Authority meeting, held on 16 June 2010, and that they be signed by the Chair as a correct record. Attached marked **5. For decision**
- 6 Public Questions**
To receive any questions, statements or petitions, of which notice has been received, from members of the public.
- 7 Non-Exempt Minutes of Brigade Managers' Employment Panel**
Members are asked to receive and note the non-exempt minutes of the meeting of the Brigade Managers' Employment Panel, held on 16th June 2010. Attached marked **7. For information**

8 Constitutional Issues

8a Committee Composition and Allocation of Seats to Political Groups

This report asks the Fire Authority to agree both the composition of its Committees and the allocations of seats on its committees to political groups. Attached marked **8a. For decision**

8b Appointments to, and Constitution of, Committees

This report asks the Fire Authority to confirm appointments to committees and outside bodies and to review the Terms of Reference, quorum and delegations for its Committees. Attached marked **8b. For decision**

8c Review of Member Role Descriptions

The purpose of the report is to review, and agree the Fire Authority's existing Member Role Descriptions. Attached marked **8c. For decision**

8d Review of Scheme of Delegation to Officers and of Standing Orders

This report reviews the Fire Authority's Scheme of Delegation to Officers and Standing Orders and asks the Authority to agree proposed amendments. Attached marked **8d. For decision**

In accordance with the Fire Authority's Standing Orders any amendments proposed will stand adjourned until the next meeting of the Fire Authority.

9 Financial Monitoring Report 2010/11

The report updates members on financial matters affecting the 2010/11 budget and their implications for later years. It also seeks approval to budget variations. Attached marked **9. For decision**

10 Voice/Data Communications, Command and Control Systems Refresh: Update

This report advises Members of the recent award of contract for the provision of fully-managed Command and Control system to replace existing obsolescent legacy equipment. Attached marked **10. For information**

11 Public Value Review Update

This report advises Members of progress to date with the Service's 2010 Public Value review. Attached marked **11. For information**

12 Integrated Strategic Planning Process 2011/12

This report outlines how the Service will continue to align service, financial and improvement planning, the result will culminate in the publication of the 2011/12 Corporate Plan and a five year joint medium term service and financial plan. Attached marked **12. For decision**



**13 Firemen's Pension Scheme Order 1992
Delegations and Policies**

Report to follow marked **13. For decision**

14 Partnership Working and the Outcomes

The purpose of this report is to provide members with an overview of the outcomes of partnership working within the Fire Authority and Shropshire Fire and Rescue Service. Attached marked **14. For information**

15 Corporate Risk Management Summary

This is the fourth Annual Corporate Risk Management Summary Report to Members. These reports aim to inform Members about the corporate level risk management work that has been undertaken during the previous twelve months, as well as summarising the risk environment in which the Service is currently operating. Attached marked **15. For information**

16 Local Government Act 1972

To consider a resolution under section 100A(4) of the Local Government Act 1972 that the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12(A) to the Act, by virtue of Paragraphs 1, 2, 3 and 4.

**17 Corporate Risk Management Summary – Exempt Information
(Paragraphs 3 and 4)**

The Authority will have received an open session report, which summarised its current exposure to corporate risk. This report supplements that one, as it contains information that is exempt from publication by virtue of the Local Government Act 1972, Schedule 12a. Attached marked **17. For information**

**18 Exempt Minutes of Brigade Managers' Employment Panel
(Paragraphs 1, 2, 3 and 4)**

Members are asked to receive and note the exempt minutes of the meeting of the Brigade Managers' Employment Panel, held on 16th June 2010. Attached marked **18. For information**

Please note that details of complaints made about, and compliments received by, Shropshire Fire and Rescue Service are available at every meeting of the Fire Authority for Members to peruse. Please ask Lynn Ince if you would like to look at them.

Compliments and thank you letters can also be viewed on the Service's website on the following link:

<http://www.shropshirefire.gov.uk/engine.php/managing-the-service/compliments-and-thanks.htm>