

Shropshire and Wrekin Fire Authority
Meeting at Shropshire Education and Conference Centre,
Shrewsbury
at 2.00 pm on Wednesday, 16 July 2008

Agenda

Please note the venue for this meeting, a map for which is attached.

1 Election of Chair

To elect a Chair for the ensuing year.

2 Appointment of Vice-Chair

To appoint a Vice-Chair for the ensuing year.

Please note that at its Annual Meeting last year, the Fire Authority agreed to suspend Standing Order No 2 'In the year when the Chair is a Member of Shropshire County Council the Vice Chair shall be a Member of Borough of Telford & Wrekin and vice versa' for one year (i.e. until 18 July 2008). Dependent on who is appointed as Vice-Chair, it may be necessary for the Authority to revisit this decision in relation to the suspension of Standing Order No 2 until the next Annual Meeting.

3 Apologies for Absence

4 Declarations of Interest

Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting before any item, in which they have a prejudicial interest, is discussed.

5 Minutes

Members are asked to agree the minutes of the Fire Authority meeting, held on 11 June 2008, and that they be signed by the Chair as a correct record. Attached marked **5. For decision**

6 Public Questions

To receive any questions, statements or petitions, of which notice has been received, from members of the public.

7 Member Appointments and Constitution of Committees 2008/09

This report asks the Fire Authority to agree appointments to Committees, appointment of Member Champions and the Terms of Reference for each of its Committees. It also seeks the appointment of a representative on the Local Government Association (LGA) Annual Assembly and Fire Service Forum and asks the Authority to endorse the existing appointment of Councillor Box to the LGA Fire Services Management Committee. Attached marked **7. For decision**

8 Review of Scheme of Delegation to Officers and of Standing Orders

This report reviews the Fire Authority's Scheme of Delegation to Officers and Standing Orders and asks the Authority to agree proposed amendments. Attached marked **8. For decision**

In accordance with the Fire Authority's Standing Orders any amendments made will stand adjourned until the next meeting of the Fire Authority.

9 Audit and Performance Management Committee

Members are asked to receive and note the minutes of the Audit and Performance Management Committee meeting, held on 29 May 2008. Attached marked **9. For information**

10 Human Resources Committee

Members are asked to receive the non-exempt minutes of the Human Resources Committee meeting, held on 5 June 2008 and consider the **recommendations at items 4 and 5. Attached marked 10. For decision**

11 Standards Committee

Members are asked to receive and note the minutes of the Standards Committee meeting, held on 16 June 2008. Attached marked **11. For information**

12 West Midlands Regional Management Board

Members are asked to receive the minutes of the West Midlands Regional Management Board (WMRMB) meeting, held on 24 April 2008, attached marked **12** and **agree the recommendations at items 6/08, 8/08, 9/08 and 10/08. For decision**

The individual reports relating to all of the above recommendations can be found on the WMRMB website at:

<http://www.wmrmmb.co.uk/about-wmrmmb/meetings/public/2008-04-24-wmrmmb.htm>

If you require a hard copy of any of these documents, please contact Lynn Ince, Management Support Officer, at Brigade Headquarters, on 01743 260225.

13 Member Champion Presentations

Councillor Dr Drummond, Young People's Champion, and Councillor West, Vulnerable Persons Champion will give their presentations to the Fire Authority. **For information**

14 Financial Performance to June 2008

This report provides information on the financial performance of the service to date, and seeks approval for necessary action, where necessary. Attached marked **14. For decision**

15 Annual Efficiency Statements: Backward Looking 2007/08 and Forward Looking 2008/09

This report seeks the approval of the Authority to the submission of its Backward Looking Annual Efficiency Statement (AES) for 2007/08, and Forward Looking AES for the current year. Attached marked **15. For decision**

16 Integrated Strategic Planning Process 2009/10

This report outlines how the service will continue to align service, financial and improvement planning, the result of which will culminate in the publication of the 2009/10 Corporate Plan. Attached marked **16. For decision**

17 Consultation on the Distribution of Fire Capital Grant

This report seeks approval to formal comments responding to the Communities and Local Government consultation paper on distributing £78 million of capital grant in 2009/10 and 2010/11. Attached marked **17. For decision**

**18 Integrated Risk Management Planning
Outcomes of the Fire Cover Review for Shropshire**

This report provides Members with details of the outcomes from the 'Fire Cover Review for the remaining areas of Shropshire'. The report also sets out early work on developing an enhanced support role for resilience and other stations. Attached marked **18. For decision**

In addition to this report, a short presentation, covering the most salient points of the Fire Cover Review, will be given at the meeting to assist Members in their decision making.

19 Wellington Fire Station Co-location with TCAT

This report advises the Authority of the current position with proposals to co-locate Wellington Fire Station in to the new college planned by Telford College of Arts and Technology (TCAT). Attached marked **19. For decision**

**20 Fire and Rescue Service Equality and Diversity Strategy
2008-2018**

This report brings to Members attention the recently launched national Equality and Diversity Strategy for the Fire and Rescue Service for the next ten years; the main areas covered by the strategy, and our responsibilities as defined by it. Attached marked **20. For decision**

**21 FiReControl Local Authority Controlled Company
Regional Control Centre Regional Business Case Annex**

On 7 July 2008, after the Fire Authority papers were prepared, the Regional Business Case Annex for the Regional Control Centre was published. A verbal update on progress with the Business Case will be given to the meeting. Copies of the Business Case Annex will be tabled to Members at the meeting and have previously been circulated electronically. **For information**

22 Partnerships Annual Report

This report provides Members with an overview of the partnerships currently held on the Partnership Register and underlines any outstanding achievements through partnership working. The report also highlights the good practice that was identified during the internal audit by Shirehall and informs the Fire Authority of future developments. Attached marked **22. For information**

23 Annual Report

Members are advised that the Authority's Annual Report and Medium Term Financial Plan have recently been released and may be accessed at the Service's website: www.shropshirefire.gov.uk. A summary of the Annual Report has been published and will be issued to Members at the Authority meeting. The summary Report has been issued to key external stakeholders / stakeholder groups. **For information**

24 European Commission Lifelong Learning 'Leonardo' Gold Award

Members are requested to note that the Service together with its Danish partner Falck, Europe's largest private provider of fire and rescue services, have clinched the prestigious European Commission Lifelong Learning 'Leonardo' Gold Award for quality in an international project. The Anglo-Danish project, funded through the EC's Lifelong Learning Programme, is a unique and innovative partnership that to date has enabled over 50 staff from both organisations to undertake one-week exchange placements, with a further 20 placements planned for 2008. Over 200 short-listed international projects from 27 European countries were judged by the Commission, with the top three nominations in five categories recently invited to Ljubljana to attend an awards ceremony hosted by Slovenia who were the holders of the 2008 European Union Presidency. **For information**

25 Corporate Risk Management Summary

This is the third Annual Corporate Risk Management Summary Report to members. These reports aim to inform members about the corporate level risk management work that has been undertaken during the previous twelve months, as well as summarising the risk environment in which the service is currently operating. Attached marked **25. For information**

26 Local Government Act 1972

To consider a resolution under section 100A(4) of the Local Government Act 1972 that the public be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12(A) to the Act, by virtue of Paragraphs 1, 2, 3 and 4.

27 Corporate Risk Management Summary – Exempted Information (Paragraphs 3 and 4)

The Authority will have received an open session report (Report 25), which summarised its current exposure to corporate risk. This report supplements Report 25, as it contains information that is exempt from publication by virtue of the Local Government Act 1972, Schedule 12A. Attached marked **27. For information**

28 Human Resources Committee (Paragraphs 1, 2 and 4)

To receive and note the exempt minutes of the Human Resources Committee meeting held on 5 June 2008. Attached marked **28. For information**

29 Brigade Managers' Employment Panel (Paragraphs 1, 2, 3 and 4)

To receive and note the minutes of the Principal Officers' Employment Panel meeting held on 8 April 2008, attached marked **29**. Also to receive the minutes of the Brigade Manager's Employment Panel meeting held on 11 June 2008, attached marked **29a**, and **agree the recommendation on page 3 of the minutes. For decision**

Please note that details of complaints made about, and compliments received by, Shropshire Fire and Rescue Service are available at every meeting of the Fire Authority for Members to peruse. Please ask Lynn Ince if you would like to look at them.

Compliments and thank you letters can also be viewed on the Service's website on the following link:

<http://www.shropshirefire.gov.uk/engine.php/managing-the-service/compliments-and-thanks.htm>