

**Shropshire and Wrekin Fire Authority  
Meeting at The Shirehall, Shrewsbury  
on Wednesday, 17 December 2008 at 2.00 pm**

**Agenda**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting before any item, in which they have a prejudicial interest, is discussed.

**3 Non-Exempt Minutes**

Members are asked to agree the non-exempt minutes of the Fire Authority meeting, held on 15 October 2008, and that they be signed by the Chair as a correct record. Attached marked **3. For decision**

**4 Public Questions**

To receive any questions, statements or petitions, of which notice has been received, from members of the public.

**5 Standards Committee**

Members are asked to receive and note the minutes of the Standards Committee meeting, held on 27 October 2008. Attached marked **5. For information**

**6 Strategy and Resources Committee**

Members are asked to receive and note the minutes of the Strategy and Resources Committee meeting, held on 13 November 2007. Attached marked **6. For information**

Please note that the reports considered by the Committee at item 6 (2009/10 and Later Years Revenue and Capital Budgets) are contained within the green booklet (attached as an appendix to Report 11 2009/10 and Later Years Budget Summary) and will form the basis of discussion at item 11 on this agenda.

**7 Audit and Performance Management Committee**

Members are asked to receive and note the non-confidential minutes of the Audit and Performance Management Committee meeting, held on 27 November 2008. Attached marked **7. For information**

**8 Human Resources Committee**

Members are asked to receive and note the minutes of the Human Resources Committee meeting, held on 4 December 2008. Attached marked **8. For information**

**9 Appointment of Clerk and Monitoring Officer and Deputy Clerk and Monitoring Officer**

Roger Woliter, the Fire Authority's Clerk and Monitoring Officer will be leaving his post as Head of Legal Services at Telford & Wrekin Council in January 2009. This report recommends that Jonathan Eatough, the officer appointed as his replacement at Telford & Wrekin Council, also be formally appointed as the Clerk and Monitoring Officer to the Fire Authority. Attached marked **9**.

**For decision**

**10 Integrated Risk Management Planning Members' Working Group Update**

This report advises Members of the progress made by the Integrated Risk Management Plan (IRMP) Members' Working Group towards identifying and developing the strategic IRMP priorities for the next three year period. In addition it also presents the feedback from the 2009/10 Staff Consultation and an update on ongoing reviews. Members are requested to approve the recommendations made by the Group at their meeting held on 25 November 2008. Attached marked **10**. **For decision**

**11 2009/10 and Later Years Budget Summary**

The report summarises the budget position so far, and seeks approval to the basis of consultation during January 2009, leading to a final decision by the Fire Authority on 11 February 2009. Attached marked **11**. **For decision**

**12 West Midlands Fire and Rescue Services Regional Control Centre Update**

The Deputy Chief Fire Officer, following on from the Members' briefing session held immediately before the meeting, will provide a verbal update on the Regional Control Centre and Councillor Allen, the Fire Authority's Director on the Board of the FiReControl Local Authority Controlled Company, will provide a verbal update on the recent Board Meeting. **For information**

**13 Accommodation Schemes Update**

This report advises the Fire Authority of the current position with the Shrewsbury and Wellington accommodation schemes. Attached marked **13**. **For information**

**14 Member Champion Presentations**

Councillor Jean Jones, Risk Management and Audit Champion, will give a presentation to the meeting. **For information**

**15 European Commission Lifelong Learning Programme (Leonardo da Vinci)**

**15a Members' Falck Visit**

The three Members who visited Falck in October 2008 as part of the Leonardo exchange programme will give a short presentation on their visit. **For information**

**15b Chair's Visit to Hungary**

The Chair of the Fire Authority will give a short presentation on his recent visit to Hungary as part of the Leonardo Exchange Programme. **For information**

**15c European Commission Lifelong Learning Programme (Leonardo da Vinci)**

This paper acts as an interim summary report regarding the Leonardo Staff Exchange Programme 2008, and seeks Member endorsement of proposals for a further submission for European Commission funding to support a new programme for 2009. Attached marked **15c. For decision**

**16 Cycle to Work Scheme**

This report sets out the method of operation of a cycle to work scheme operated by the Fire Authority and recommends that Members agree to the benefits accrued to the Authority, local authority partners and the environment by supporting the introduction of the scheme in to Shropshire Fire and Rescue Service. Attached marked **16. For decision**

**17 Members' Allowances**

A verbal update on the current position with Member Allowances will be given to the meeting. **For information**

**18 Meeting Dates 2009**

This document advises Members of the 2009 meeting dates for the Fire Authority and its Committees, as approved by the Fire Authority in December 2007. Attached marked **18. For information**

**19 Local Government Act 1972**

To consider a resolution under section 100A(4) of the Local Government Act 1972 that the public be excluded from the meeting for the following items on the grounds that it involves the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12(A) to the Act, by virtue of Paragraphs 1, 2, 3 and 4 and also on the grounds that they involve the likely disclosure of information, which the Government has directed should, for the time being, be kept confidential.

**20 Exempt Minutes (Paragraphs 1, 2, 3 and 4)**

Members are asked to agree the exempt minutes of the Fire Authority meeting, held on 15 October 2008, and that they be signed by the Chair as a correct record. Attached marked **20. For decision**

**21 Audit and Performance Management Committee (Confidential)**

Members are asked to receive and note the confidential minutes of the Audit and Performance Management Committee meeting, held on 27 November 2008. Attached marked **21. For information**

**22 Fire and Rescue Performance Framework 2007/08 – Preliminary Results (Embargoed) (Confidential)**

This report provides Members with an interim summary overview of the Fire and Rescue Performance Framework 2007/08, together with the recently released, but currently embargoed, performance results in respect of Direction of Travel and Service Assessment. Attached marked **22. For information**

**23 Brigade Managers' Employment Panel**

To receive and note the minutes of the Brigade Managers' Employment Panel meeting held on 13 November 2008, and **agree the recommendation on page 2 of the notes**. Attached marked **23. For decision**

Please note that details of complaints made about, and compliments received by, Shropshire Fire and Rescue Service are available at every meeting of the Fire Authority for Members to peruse. Please ask Lynn Ince if you would like to look at them.

Compliments and thank you letters can also be viewed on the Service's website on the following link:

<http://www.shropshirefire.gov.uk/engine.php/managing-the-service/compliments-and-thanks.htm>