

**Shropshire and Wrekin Fire Authority
Meeting at The Civic Offices, Telford
at 2.00 pm on Wednesday, 10 May 2006**

AGENDA

The Reverend Peter Barnes, the Brigade's new Chaplain, will attend the buffet lunch before the meeting to be introduced to Members and officers.

1 Apologies for Absence

Apologies for absence have been received from Cllr Eade.

2 Declarations of Interest

Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting before any item, in which they have a prejudicial interest, is discussed.

3 Minutes

To agree the non-exempt minutes of the Fire Authority meeting, held on 8 February 2006, and that they be signed by the Chair as a correct record. Attached marked **3**. **For decision.**

4 Public Questions

To receive any questions, statements or petitions, of which notice has been received, from members of the public.

5 Human Resources Committee

To receive the minutes of the meeting of the Human Resources Committee meeting, held on 21 February 2006, and **agree the recommendation at item 4 regarding the process for Member personal development review**. The minutes are attached marked **5** and a copy of the proposed Member Development Implementation Plan (referred to at item 4) is attached marked **5a**. **For decision.**

6 Strategy and Resources Committee

To receive the minutes of the Strategy and Resources Committee meeting, held on 13 March 2006, and **agree the recommendations at items 7 and 11**. The minutes are attached marked **6** and the virements to be approved are attached marked **6a**. **For decision.**

7 Performance Management Committee

To receive the minutes of the Performance Management Committee meeting, held on 30 March 2006, and **agree the recommendation at 12**. Attached marked **7**. **For decision.**

8 Standards Committee

To receive the minutes of the Standards Committee meeting, held on 26 April 2006, attached marked **8**, and **agree the recommendations at item 5 relating to amendments to the terms of reference of the Standards Committee and to the Role Description for Independent Members of that Committee**.



These are that the following responsibility is included in both documents:
To exercise such functions as are required under the Fire Authority's procedures for local investigation of referred complaints and for the local determination of allegations of misconduct

For decision.

9 West Midlands Regional Management Board

To receive the minutes of the West Midlands Regional Management Board meeting, held on 27 January 2006, and agree the recommendation at item 6/06. Attached marked **9. For decision.**

10 Constitutional Issues

This report highlights the need for, and request Members to agree, changes to:

- The name of the Performance Management Committee; and
- Representation on the West Midlands Regional Management Board and various Fire Authority committees.

The report also recommends the appointment of various Member Champions and of substitutes for the Fire Authority's representatives on the West Midlands Regional Management Board. Attached marked **10. For decision.**

11 Re-Appointment of Independent Member to the Standards Committee

This report requests Members to agree that Mr Michael Tebbutt, Independent Member and Chair of the Fire Authority's Standards Committee, be re-appointed to serve a second term of office as an Independent Member of that Committee. Attached marked **11. For decision.**

12 2005/06 Outturn and Prudential Guidelines

This report brings Members up to date with the likely revenue and capital outturn for 2005/06, and reports the prudential indicators for the year. Finally the report includes the main issues for closing the accounts, which were discussed with the District Auditor. Attached marked **12. For decision.**

13 Review of the Code of Corporate Governance and Anti-Fraud and Corruption Strategy

This report requests Members to agree and adopt the proposed Code of Corporate Governance and Anti-Fraud and Corruption Strategy for Shropshire and Wrekin Fire Authority following the annual review conducted by officers. Attached marked **13. For decision.**

14 Retained Review Implementation Progress and Key Worker Living Programme

This report informs Members of the progress of the Retained Review Implementation Project and opportunities arising from the Key Worker Living Programme. Attached marked **14. For decision.**

15 Shropshire Partnership

This report informs Members of the Fire Authority's invitation to become a member of the Shropshire Partnership; the benefits of being a member and the costs. The report also provides information about the actions and targets officers plan to deliver in support of the Local Area Agreement. Attached marked **15. For decision.**



16 Co-Responder Legal Case Funding

This report seeks the opinion of the Fire Authority in response to the request made by the Employers in Circular EMP/01/06 that Fire and Rescue Services share the cost of the impending legal action by Nottinghamshire and Lincolnshire in relation to Co-responding. To follow marked **16. For decision.**

17 Audit Commission Consultation – The Fire and Rescue Service Performance Framework 2006/07

This report requests Members to note the Audit Commission's proposals for auditing fire and rescue authorities during 2006/07. Attached marked **17. For decision.**

18 Key Performance Indicators

The Audit Commission recently published a consultation document that sets out the Commission's proposals for auditing fire and rescue authorities during 2006/07. The audit will take account of selected nationally verified best value performance indicators as Key Performance Indicators (KPIs), set by the Office of the Deputy Prime Minister, to contribute to the overall audit score. This report informs Members of the relevant KPIs and summarises the Fire Authority's performance. Attached marked **18. For information.**

19 Fire and Rescue Service National Framework 2006-08

Members are advised that the previously delayed Fire and Rescue Service National Framework has now been published. The recently released document contains several changes to the earlier circulated draft consultation Framework Document. These changes, which are currently being fully assessed from both a local and regional perspective, will be brought to the Fire Authority at its next meeting (14 June 2006). A copy of the National Framework can be downloaded from the Fire Authority's website: www.shropshirefire.gov.uk **For information.**

20 Integrated Risk Management Planning

The Chief Fire Officer will provide a verbal update on the latest developments in the Fire Authority's Integrated Risk Management Planning. **For information.**

21 ISO 9001 Certification

This report advises Members of the achievement of ISO 9001:2000 Registration for Resources Management activities within the Service. Attached marked **21. For information.**

22 Shropshire Fire and Rescue Service - Falck Staff Exchange Programme

This report advises Members of an innovative and unique opportunity that has arisen to exchange staff of Shropshire Fire and Rescue Service with staff of Denmark's foremost provider of emergency services - Falck, through the European Commission's Leonardo da Vinci Community Vocational Training Action Programme. Attached marked **22. For information.**

23 Fire Conference and Exhibition 2006

The 2006 Fire Conference and Exhibition takes place on 8 and 9 November at the International Centre, Telford. On 20 July 2005 the Fire Authority agreed that the Chief Fire Officer and whoever is the Chair at the time should attend this Conference. Tickets for the Exhibition can be obtained at minimal or nil cost and it is, therefore, recommended that as many Members as possible attend. **For information.**



24 Local Government Act 1972

To consider a resolution under section 100A(4) of the Local Government Act 1972 that the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12A to the Act, by virtue of the paragraphs specified against them.

The following reports are not available to the public by virtue of above Section of the Local Government Act 1972.

25 Human Resources Committee (Paragraphs 1, 2 and 3)

To receive the exempt minutes of the meeting of the Human Resources Committee meeting, held on 21 February 2006. **For information.**

26 FiReControl Governance Arrangements: Consultation on Detailed Proposals (Paragraphs 3 and 5)

This report informs Members about the proposals for governance of the new Regional Fire Controls and asks for Members' guidance and support for the consultation response on the key questions in the document. **For decision.**

Definitions of Exempt Information Local Government Act 1972 – Schedule 12A

Part 1

Descriptions of Exempt Information: England

Paragraph 1 Information relating to any individual

Paragraph 2 Information which is likely to reveal the identity of an individual

Paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding the information)

Paragraph 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Paragraph 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

Paragraph 6 Information which reveals that the authority proposes:

(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

(b) to make an order or direction under any enactment.

Paragraph 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

