

Shropshire and Wrekin Fire and Rescue Authority
Human Resources Committee Meeting
at Headquarters, Shrewsbury
on Thursday, 17 October 2013 at 1.00 pm

Agenda

1 Apologies for Absence

Apologies for absence have been received from Councillor Kiernan.

2 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter, in which they have a Disclosable Pecuniary Interest, and should leave the room prior to the commencement of the debate.

3 Minutes

For decision

Members are asked to agree the non-exempt minutes of the Human Resources Committee held on 21 March 2013, attached marked **3**, and that they be signed by the Chair as a correct record.

4 Public Questions

Members are asked to receive any questions, statements or petitions, of which notice has been received, from members of the public.

**5 Human Resources Committee
Constitution and Training**

For decision

This report, attached marked **5**, brings the latest version of the Committee's constitution to the notice of its Members and asks them to consider whether there is any training or development, which should be undertaken by the Committee in order to fulfil its role.

6 Merger of Human Resources and Standards Committees

For decision

This report, attached marked **6**, asks Members to consider the feasibility of merging the Human Resources Committee with the Standards Committee. A similar report was taken to the September meeting of that Committee to seek its Members' views. Recommendations from both Committees will then be taken forward to the December meeting of the Fire Authority for consideration.

7 Investors in People Re-Accreditation

For information

This report, attached marked **7**, provides feedback on the findings of the most recent Investors in People audit, which took place in September 2013.

8 Post Reductions 2013/14

For information

This report, attached marked **8**, provides an update on the progress made on the reduction of the substantive establishment as a result of the Authority's Public Value consultation work.

9 Update on Occupational Health Provision

For information

This report, attached marked **9**, gives an update on the provision of the Occupational Health Service provided to Shropshire Fire and Rescue Service by the current provider: Working Well, Occupational Health and Wellbeing Services.

10 Equality and Diversity Steering Group Update

For information

This report, attached marked **10**, provides a summary of the work of the Equality and Diversity Steering Group from August 2012 to September 2013.

11 Shropshire Equalities Forum and Inauguration of Fairness, Respect Equality Shropshire Ltd

For information

This report, attached marked **11**, sets out the progress made by the Shropshire Equalities Forum, as requested by the Fire Authority, and advises of the inauguration of Fairness, Respect Equality Shropshire Ltd.

12 Rights and Fairness Telford

For information

This report, attached marked **12**, sets out the progress of Rights and Fairness Telford, as requested by the Fire Authority.

13 Health and Safety Executive Consolidation Report - Update

For information

This report, attached marked **13**, informs of the progress made in response to the Health and Safety Executive Consolidation Report and subsequent Action Plan. It provides an update on the information provided to the Committee in April 2012.

Please note that the appendix to this report (paper 15) will be considered in closed session, as it is exempt from publication under paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

14 Local Government Act 1972

For decision

Members are asked to consider a resolution under section 100A(4) of the Local Government Act 1972 that the public be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12(A) to the Act, by virtue of Paragraphs 1, 2 and 3.

15 Health and Safety Consolidation Report - Update

For information

The Committee is asked to receive the appendix to Report 13 – Health and Safety Executive Consolidation Report - Update, attached marked **15**, which contains exempt information.