

Shropshire and Wrekin Fire Authority
Human Resources Committee
Meeting at Brigade Headquarters, Shrewsbury
on Thursday, 27 May 2010 at 2.00 pm

Agenda

1 Apologies for Absence

No apologies for absence have been received.

2 Declarations of Interest

Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting room before any item, in which they have a prejudicial interest, is discussed.

3 Non-Exempt Minutes

Members are asked to agree the non-exempt minutes of the Human Resources Committee meeting, held on 14 January 2010, and that they be signed by the Chair as a correct record. Attached marked **3. For decision**

4 Public Questions

Members are asked to receive any questions, statements or petitions, of which notice has been received, from members of the public.

5 Committee Terms of Reference

This report provides details of the Terms of Reference of the Human Resources Committee, as they appear in the Fire Authority's Members' Handbook, for review by the Committee. Attached marked **5. For decision**

6 Committee Role Descriptions

This report asks Members to review the existing Role Descriptions for the Chair and Vice-Chair of the Human Resources Committee and make recommendations regarding any additions and / or amendments required to the Fire Authority. **Report to follow. For decision**

7 Telford Race, Equality and Diversity Partnership

The purpose of this report is to inform the Committee of the progress of Telford Race, Equality and Diversity Partnership. The Committee is also asked to endorse the request from the group for funding for 2010/11 with a concomitant Service Level Agreement. Attached marked **7. For decision**

8 Fire and Rescue Service Equality Framework 2009

Analysis of gaps in meeting standards

This report informs the Committee of the gaps in Shropshire Fire and Rescue Service equality and diversity policies and practice when compared with the standards required under the different levels of the Fire and Rescue Service Equality Framework 2009. Attached marked **8. For information**

9 Shropshire Partnership Equalities Forum – Progress during 2009/10

This report informs the Human Resources Committee of the progress on the Shropshire Equality and Diversity Forum, as requested by the Fire Authority. Attached marked **9. For information**

10 Area Manager Appointments

This report provides an update to Members on the outcomes of the recent Area Manager Promotion round. Attached marked **10. For information**

11 National Joint Council Circular NJC/2/10

Members are asked to note the NJC Circular 'Part-time workers (prevention of less favourable treatment) regulations. Attached marked **11. For information**

12 Local Government Act 1972

Members are asked to consider a resolution under section 100A(4) of the Local Government Act 1972 that the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12(A) to the Act, by virtue of Paragraphs 1 and 2:

- Information relating to any individual; and
- Information, which is likely to reveal the identity of an individual.

13 Appeals Committee Exempt Minutes (Paragraphs 1 and 2)

Members are asked to receive and note the summary of the exempt minutes of the Appeals Committee meeting, held on 11 February 2010 and 19 March 2010, attached marked **13a and 13b respectively. For information**

14 Applications to Undertake Outside Employment (Paragraphs 1, 2 and 3)

14a This report informs Members of an application to undertake outside employment. Attached marked **14a. For decision**

14b This report informs Members of an application from a Fire Authority employee to undertake outside employment, approved provisionally by the Chair and Vice-Chair of the Committee. Attached marked **14b. For decision**