

**Shropshire and Wrekin Fire and Rescue Authority**  
**Human Resources Committee Meeting**  
on Thursday, 26 February 2009 at 2.00 pm  
at Headquarters, Shrewsbury

**Agenda**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting before any item, in which they have a prejudicial interest, is discussed.

**3 Non-Exempt Minutes**

Members are asked to agree the non-exempt minutes of the Human Resources Committee meeting, held on 4 December 2008, and that they be signed by the Chair as a correct record. Attached marked **3. For decision**

**4 Mediation Review**

This report provides the Human Resources Committee with an overview of the current mediation process and provides recommendations regarding this scheme. Attached marked **4. For decision**

**5 Grievance Procedure**

This report notifies the Human Resources Committee of a current review of the Shropshire Fire and Rescue Service grievance procedure. Attached marked **5. For decision**

**6 Proposed Introduction of a Capability Policy**

This report informs the Human Resources Committee of the progress to date on the introduction of a Capability Policy. Attached marked **6. For decision**

**7 Maternity Leave Policy**

This report informs the Human Resources Committee of the current entitlements offered by Shropshire Fire and Rescue Service regarding maternity leave and the current union negotiations regarding proposals for enhancement to the existing policy. Attached marked **7. For decision**

**8 Physiotherapy Services**

This report considers the trial fast track physiotherapy services provided by the Robert Jones and Agnes Hunt Hospital for Shropshire Fire and Rescue Service employees, introduced for a 12 month period on 1 April 2008. Attached marked **8. For decision**

**9 Nottinghamshire and Lincolnshire Fire Authorities:  
Co-Responding Legal Action**

The Human Resources Committee will receive a verbal update on the outcome of the Nottinghamshire and Lincolnshire Fire Authorities: Co-Responding Legal Action. **For information**

**10 Local Government Act 1972**

Members are asked to consider a resolution under the Local Government Act 1972 that the public and press be excluded for the following agenda items on the grounds that they involve the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12A to the Act, by virtue of the paragraphs 1 and 2.

**11 Exempt Minutes (Paragraphs 1 and 2)**

Members are asked to agree the exempt minutes of the Human Resources Committee meeting, held on 4 December 2008, and that they be signed by the Chair as a correct record. Attached marked **11. For decision**

**12 Applications to undertake Outside Employment (Approved Provisionally (Paragraphs 1 and 2))**

This report informs Members of eight applications from Fire Authority employees to undertake outside employment which have been approved provisionally by the Chair and Vice-Chair of the Committee. Attached marked **12. For decision**