

**Shropshire and Wrekin Fire Authority  
Human Resources Committee Meeting  
at Brigade Headquarters, Shrewsbury  
at 10.30 am on Tuesday, 21 November 2006**

**Agenda**

- 1 Election of Chair**  
To elect a Chair to hold office for the ensuing year.
- 2 Appointment of Vice-Chair**  
To appoint a Vice-Chair to hold office for the ensuing year.
- 3 Apologies for Absence**
- 4 Declarations of Interest**  
Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting before any item, in which they have a prejudicial interest, is discussed.
- 5 Non-Exempt Minutes**  
To agree the non-exempt minutes of the Human Resources Committee meeting, held on 12 July 2006, and that they be signed by the Chair as a correct record. Attached marked **5. For decision.**
- 6 People Strategy**  
This report seeks formal approval from the Human Resources Committee of the attached People Strategy for Shropshire and Wrekin Fire Authority. Attached marked **6. For decision.**
- 7 Update on the Progress of the Disability Equality Scheme**  
This report makes the Human Resources Committee aware of the progress of this scheme and the proposed arrangements for adoption of the completed scheme. Attached marked **7. For decision.**
- 8 Updated Race Equality Scheme**  
This report seeks approval from the Human Resources Committee of the draft of the updated Race Equality Scheme so that it may proceed to public consultation. Attached marked **8. For decision.**
- 9 Shropshire Partnership Equalities Forum**  
This report informs the Human Resources Committee of the progress to date on this group, as requested by the Fire Authority. Attached marked **9. For information.**
- 10 Telford Race, Equality and Diversity Partnership**  
This report informs the Human Resources Committee of the progress of this group, as requested by the Fire Authority. Attached marked **10. For information.**

**11 Revised Health Panel Procedures**

This report seeks the formal approval by the Human Resources Committee of the attached revised Health Panel Procedures. Attached marked **11. For decision.**

**12 Member Development Plan 2006-07**

This report seeks the formal approval by the Human Resources Committee of the attached Member Development Plan. Attached marked **12. For decision.**

**13 Local Government Act 1972**

To consider a resolution under the Local Government Act 1972 that the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12A to the Act, by virtue of the paragraphs specified against them.

**14 Exempt Minutes (Paragraphs 1 and 2)**

To agree the exempt minutes of the Human Resources Committee meeting, held on 12 July 2006, and that they be signed by the Chair as a correct record. Attached marked **14.**

**15 Applications to Undertake Outside Employment (Paragraphs 1 and 2)**

Report **15a** informs Members of applications from Fire Authority employees to undertake outside employment, which have been approved provisionally by the Chair and Vice-Chair of the Committee.

Report **15b** informs Members of two applications to undertake outside employment, which have been brought directly to the Human Resources Committee.

**For decision.**

**16 Request under Regulation 31 (the 85 year rule) of the Local Government Pension Scheme (Paragraphs 1 and 2)**

This report provides information to enable Members to consider a request made under Regulation 31 (the 85 year rule) of the Local Government Pension Scheme. Attached marked **16. For decision.**

# **Definitions of Exempt Information Local Government Act 1972 – Schedule 12A**

## **Part 1 Descriptions of Exempt Information: England**

- Paragraph 1** Information relating to any individual
- Paragraph 2** Information which is likely to reveal the identity of an individual
- Paragraph 3** Information relating to the financial or business affairs of any particular person (including the authority holding the information)
- Paragraph 4** Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- Paragraph 5** Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- Paragraph 6** Information which reveals that the authority proposes:
- (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
- Paragraph 7** Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.