

**Shropshire and Wrekin Fire Authority**  
**Human Resources Committee Meeting**  
**at Brigade Headquarters, Shrewsbury**  
**at 2.00 pm on Thursday, 7 June 2007**

**Agenda**

**1 Apologies for Absence**

No apologies for absence have been received.

**2 Declarations of Interest**

Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting before any item, in which they have a prejudicial interest, is discussed.

**3 Non-Exempt Minutes**

To agree the non-exempt minutes of the Human Resources Committee meeting, held on 1 March 2007, and that they be signed by the Chair as a correct record. Attached marked **3. For decision**

**4 Local Government Pension Scheme**

**Transfers and Appeals Policy**

This report follows the decision of the Fire Authority at its meeting on 25 April 2007 in that one recommendation from the minutes of the Human Resources Committee on 1 March was not agreed. This is, therefore, brought back before the Human Resources Committee for consideration.

Attached marked **4. For decision**

**5 Retained Firefighters and the Part-Time Workers (Prevention of Less Favourable Treatment) Regulations:**

**Employment Tribunal 2007**

Fire and Rescue Services National Employers Circular EMP/3/07 regarding the Employment Tribunal 2007 is attached marked **5. For information**

**6 Implementation of Arrangements for the New Firefighter Selection Process**

Communities and Local Government Circular 15/2007 regarding the new firefighter selection process is attached marked **6. For information**

**7 Update regarding Implementation of the Continual Professional Development Scheme**

This report updates Members of the Human Resources Committee on the implementation of the Continual Professional Development Scheme.

Attached marked **7. For information**



**8 Lincolnshire Fire and Rescue Service Co-Responding Appeal**  
An email from the Chief Fire Officers Association regarding the latest position on the co-responding appeal is attached marked **8. For information**

**9 Progress against the Age Discrimination Legislation Plan**  
This report updates Members of the Human Resources Committee on activity against the action plan identified to prepare the organisation for the introduction of age discrimination legislation on 1 October 2006.  
Attached marked **9. For information**

**10 Shropshire Partnership Equalities Forum**  
This report informs the Human Resources Committee of the progress to date on this group, as requested by the Fire Authority. Attached marked **10 For information**

**11 Telford Race, Equality and Diversity Partnership**  
This report updates Members of the Human Resources Committee on the activities of the Telford Race, Equality and Diversity Partnership  
Attached marked **11. For information**

**12 Local Government Act 1972**  
To consider a resolution under the Local Government Act 1972 that the public be excluded for item 13 on the grounds that it involves the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12A to the Act, by virtue of the paragraphs 1 and 2.

**13 Applications to undertake Outside Employment**  
**(Paragraphs 1 and 2)**  
Report **13a** informs Members of applications from Fire Authority employees to undertake outside employment, which have been approved provisionally by the Chair and Vice-Chair of the Committee.  
Report **13b** informs Members of an application to undertake outside employment. **For decision**



# **Definitions of Exempt Information**

## **Local Government Act 1972 – Schedule 12A**

### **Part 1**

#### **Descriptions of Exempt Information: England**

##### **Paragraph 1**

Information relating to any individual

##### **Paragraph 2**

Information which is likely to reveal the identity of an individual

##### **Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding the information)

##### **Paragraph 4**

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

##### **Paragraph 5**

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

##### **Paragraph 6**

Information which reveals that the authority proposes:

- (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
- (b) to make an order or direction under any enactment.

##### **Paragraph 7**

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

