

**Shropshire and Wrekin Fire Authority**  
**Human Resources Committee Meeting**  
**at Brigade Headquarters, Shrewsbury**  
**on Thursday, 6 September 2007 at 2.00 pm**

**Agenda**

**1 Election of Chair**

To elect a Chair for the ensuing year.

**2 Appointment of Vice-Chair**

To appoint a Vice-Chair for the ensuing year.

**3 Apologies for Absence**

No apologies for absence have been received.

**4 Declarations of Interest**

Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting before any item, in which they have a prejudicial interest, is discussed.

**5 Non-Exempt Minutes**

To agree the non-exempt minutes of the Human Resources Committee meeting held on 7 June 2007, and that they be signed by the Chair as a correct record. Attached marked **5. For decision**

**6 The Well Managed Organisation**

This report informs Members of the Human Resources Committee about the recently released report from the Ministerial Task Force for Health, Safety and Productivity, and the recommendations within it. Attached marked **6. For decision**

**7 Re-employment of Operational Employees following Retirement**

This report requests the Human Resources (HR) Committee, to consider whether a policy of re-employment of operational employees following retirement should be introduced. Attached marked **7. For decision**

**8 Second Contracts of Employment**

This report informs the Human Resources Committee of Firefighters' Pension Scheme Circular 6/2007 and the guidance therein relating to second contracts of employment, the relationship with pension entitlement, and the action that will be taken to address the matter. Attached marked **8. For information**



**9 Investors in People Re-accreditation**

This report provides feedback on the findings of the most recent Investors in People audit which took place in July 2007. Attached marked **9. For information**

**10 Introduction of Childcare Vouchers**

This report informs the Human Resources Committee of the decision by Policy Group to introduce Childcare Vouchers for Shropshire Fire and Rescue Service employees. Attached marked **10. For information**

**11 Local Government Act 1972**

To consider a resolution under the Local Government Act 1972 that the public be excluded for item 12 on the grounds that it involves the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12A to the Act, by virtue of the paragraphs 1 and 2.

**12 Applications to Undertake Outside Employment**

**(Paragraphs 1 and 2)**

Report **12a** informs Members of applications from Fire Authority employees to undertake outside employment, which have been approved provisionally by the Chair and Vice-Chair of the Committee.

Report **12b** informs Members of applications to undertake outside employment. **For decision**



# **Definitions of Exempt Information**

## **Local Government Act 1972 – Schedule 12A**

### **Part 1**

#### **Descriptions of Exempt Information: England**

##### **Paragraph 1**

Information relating to any individual

##### **Paragraph 2**

Information which is likely to reveal the identity of an individual

##### **Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding the information)

##### **Paragraph 4**

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

##### **Paragraph 5**

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

##### **Paragraph 6**

Information which reveals that the authority proposes:

- (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
- (b) to make an order or direction under any enactment.

##### **Paragraph 7**

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

