

Shropshire and Wrekin Fire Authority
Strategy and Resources Committee Meeting
at Brigade Headquarters, Shrewsbury
on Tuesday, 2 October 2007 at 2.00 pm

Agenda

- 1 Election of Chair**
To elect a Chair for the ensuing year
- 2 Appointment of Vice-Chair**
To appoint a Vice-Chair for the ensuing year
- 3 Apologies for Absence**
Apologies for absence have been received from Councillors Box and Picken.
- 4 Declarations of Interest**
Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting room before any item, in which they have a prejudicial interest, is discussed.
- 5 Non-Exempt Minutes**
To agree the non-exempt minutes of the Strategy and Resources Committee meeting, held on 24 May 2007, and that they be signed as a correct record. Attached marked 5. **For decision**
- 6 Public Questions**
To receive any questions, statements or petitions, of which notice has been received, from members of the public.
- 7 Integrated Strategic Planning Process – Service, Financial and Improvement Planning**
This report outlines how the Service proposes to further integrate the Strategic Planning Process in order to align Service, Budget and Improvement Planning. The outcome of the proposals set out hereto will be two overarching integrated strategic documents – a *forward* looking ‘Corporate Plan’ and a *backward* facing performance report - ‘Annual Report.’ Attached marked 7. **For decision**
- 8 Budget Strategy 2008/09 – 2010/11**
The report informs the Committee of the present position on budget planning and should be read in conjunction with the previous report on the agenda co-ordinating service and financial planning. Attached marked 8. **For decision**
- 9 Formula Grant Distribution Consultation Paper**
The report seeks the approval of the Committee to making responses to the Government’s Consultation Paper on various options for the distribution of grant over the next three years. Attached marked 9. **For decision**



- 10 Audit Commission Value For Money Profile Tool**
This report provides Members with details of a 'value for money profile tool' recently provided by the Audit Commission to support their auditors in undertaking this years 'use of resources' and 'direction of travel' audits which form important parts of the fire and rescue performance assessment for 2007. Attached marked **10. For decision**
- 11 Audit Commission Performance Information Profile Tool**
This report provides Members with details of a 'performance information profile tool' recently provided by the Audit Commission to support their auditors in undertaking this year's 'use of resources' and 'direction of travel' audits which form important parts of the fire and rescue performance assessment for 2007. Attached marked **11. For decision**
- 12 Budget Monitoring Process for 2007/08**
This report outlines the proposed method of monitoring the revenue budget for 2007/08, to the Committee and to the Fire Authority
Attached marked **12. For information**
- 13 Capital Schemes Progress 2006/07 and 2007/08**
This report advises the Strategy and Resources Committee of the progress with schemes in the 2006/07 and 2007/08 capital programmes. It addresses the improvement idea, identified by the Member Champion for Asset Management and Procurement, that members should receive regular updates on the progress of capital schemes. Attached marked **13. For information**
- 14 Use of Capital**
This report advises the Strategy and Resources Committee of capital investment made over the last three years and the benefits which have been obtained from this investment. Attached marked **14. For information**
- 15 Asset Stewardship Report**
This report advises the Strategy and Resources Committee of the current condition of assets owned by the Authority and changes which have occurred in the financial year 2006/07. This is a summary of information previously provided in the form of budget working papers, capital appraisals and capital budget reports, together with additional information. Attached marked **15. For information**
- 16 Corporate Risk Management Summary**
This is the latest of the regular Risk Summary Reports to the Strategy and Resources Committee. As previously, these reports are intended to enable Members to meet the requirements of this Committee's Terms of Reference as they relate to the Fire Authority's management of corporate risk. The progress reported relates to that achieved since the Annual Summary Report, received by the Fire Authority at its meeting in July 2007. Attached marked **16. For decision**



16a Annual Treasury Report 2006/07

This report informs Members of the treasury activities for 2006/07, as required by the Code of Practice on Treasury Management. Attached marked **16a For information**

17 Local Government Act 1972

Members are asked to consider a resolution under the Local Government Act 1972 that the public be excluded for the following item on the grounds that it involves the likely disclosure of exempt information, as defined by the provisions of Part I of Schedule 12A to the Act, by virtue of paragraphs 3 and 4.

18 Exempt Minutes

To agree the exempt minutes of the Strategy and Resources Committee meeting held on 24 May 2007, and that they be signed by the Chair as a correct record. Attached marked **18. For decision.**

19 Corporate Risk Management Summary – Exempted Information (Paragraphs 3 and 4)

The Authority will have received an open session report, which summarised its current exposure to corporate risk. This report supplements that one, as it contains information that is exempt from publication by virtue of the Local Government Act 1972, Schedule 12A. Attached marked **19. For information**

20 Special Exemption from Standing Orders relating to Contracts (Paragraph 3)

This report advises Members of special exemptions from Standing Orders Relating to Contracts, which have been agreed by the Chief Fire Officer and the Treasurer, after consultation with the Chair of the Fire Authority.

Exemptions are requested in the form of a memorandum from the responsible officer to the Chief Fire Officer and Treasurer. These are then discussed at regular Chair's briefing sessions where the agreement, or otherwise, is noted and a copy of the memo placed on the Authorities contracts register. This paper includes information directly from the memoranda to enable members to consider the information on which the decision was taken.

Attached marked **20. For decision**



Definitions of Exempt Information Local Government Act 1972 – Schedule 12A

Part 1 Descriptions of Exempt Information: England

Paragraph 1

Information relating to any individual

Paragraph 2

Information which is likely to reveal the identity of an individual

Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding the information)

Paragraph 4

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Paragraph 5

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Paragraph 6

Information which reveals that the authority proposes:

- (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
- (b) to make an order or direction under any enactment.

Paragraph 7

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

