

Review of Scheme of Delegation to Officers and of Standing Orders

Report of the Clerk

For further information about this report please contact Roger Woliter, Clerk and Monitoring Officer to the Authority on 01952 383200.

1 Purpose of Report

To receive the amendments to the Scheme of Delegation to Officers and Standing Orders, which were agreed at, and stand adjourned from, the Annual Meeting of the Fire Authority.*

2 Recommendations

The Fire Authority is requested to note the amendments to the Fire Authority's Scheme of Delegation to Officers and Standing Orders (set out at paragraphs 3 and 4 of this report), which were agreed at and stand adjourned from, the Annual Meeting of the Fire Authority, held in July 2008.

3 Agreed Amendments to Standing Orders for the Regulation of Proceedings and Business

The following amendments to the Fire Authority's Standing Orders for the Regulation of Proceedings and Business (shown in bold italic type) were agreed at, and stand adjourned from, the Annual Meeting, which took place in July 2008.

It was agreed that Standing Order No 21 be amended to read as follows, in order to reflect the revised Code of Conduct which was adopted by the Authority in October 2007.

Standing Order No 21

Interests of members in Contracts and other matters

If any member of the Authority has any personal interest as described in the Authority's Code of Conduct ('Code of Conduct'), in any contract, proposed contract, or other matter, that Member shall declare that interest before any meeting where the contract, proposed contract or other matter, is to be discussed or as soon as it comes to light; and

If a Member of the Authority has any personal interest, which is also a prejudicial interest as described in the Code of Conduct in any contract, proposed contract or other matter, that Member ~~shall declare what the interest is and withdraw from the meeting~~ **must declare that they have a prejudicial interest and the nature of that interest and must withdraw from the room;**

Unless members of the public are allowed to make representations, give evidence or answer questions about the matter, by statutory right or otherwise. If that is the case, the Member can also attend the meeting for that purpose (however, the Member must immediately leave the room once they have finished or when the meeting decides the Member has finished if that is earlier);

or;

Unless in the case of both a personal and prejudicial interest the Standards Committee grants a dispensation in favour of the Member/s concerned in accordance with the Relevant Authorities (Standards Committee) (Dispensation) Regulations 2002.

4 Agreed Amendments to Financial Regulations Standing Orders

The following amendments to the Fire Authority's Financial Regulations Standing Orders were agreed at, and stand adjourned from, the Annual Meeting, which took place in July 2008.

Under Financial Regulation 2 – Financial Planning, at Paragraphs 2.1 and 2.2 reference to 'the performance plan' to be replaced with reference to the 'Corporate Plan' and the 'Annual Report'.

Under the same regulation at Paragraph 2.8 reference to 'the Best Value Performance Plan' to be replaced with reference to 'Corporate Plan'.

5 Financial Implications

There are no direct financial implications arising from this report.

6 Legal Comment

The changes to the Scheme of Delegation to Officers and Standing Orders are lawful.

7 Equality Impact Assessment

Officers have considered the Service's Brigade Order on Equality Impact Assessments (Personnel 5 Part 2) and have decided that there are no discriminatory practices or differential impacts upon specific groups arising from this report. An Initial Equality Impact Assessment has not, therefore, been completed.

8 Appendices

There are no appendices attached to this report.

9 Background Papers

Shropshire and Wrekin Fire and Rescue Authority

Annual Meeting 16 July 2008, Report 8 – Review of Scheme of Delegation to Officers and of Standing Orders, and Minutes of that meeting

Implications of all of the following have been considered and, where they are significant (i.e. marked with an asterisk), the implications are detailed within the report itself.

Balanced Score Card		Integrated Risk Management Planning	
Business Continuity Planning		Legal	*
Capacity		Member Involvement	
Civil Contingencies Act		National Framework	
Comprehensive Performance Assessment		Operational Assurance	
Efficiency Savings		Retained	
Environmental		Risk and Insurance	
Financial	*	Staff	
Fire Control/Fire Link		Strategic Planning	
Information Communications and Technology		West Midlands Regional Management Board	
Freedom of Information / Data Protection / Environmental Information		Equality Impact Assessment	*